



CITY OF MORGANTON
NORTH CAROLINA

TO: ALL PROSPECTIVE BIDDERS
FROM: Mario Sclarandis P.E., City Engineer
SUBJECT: Request for Qualifications for N Green St. Streetscape Project
DATE: 9/29/2023

Please review the following answers to RFQ questions received to date:

1. The last bullet under Proposal Information and Requirements states that personnel hours by task and staff, as well as a Cost Proposal be provided. Does the City want both a Statement of Qualifications and a Cost Proposal to be submitted? **Yes, qualifications of your staff and a previous project list of reference project your firm has completed similar to our proposed project are required. Engineering design cost of those similar project should be included along with hourly billing rates of the firm's staff.**
2. Is there a preferred page limit? **There are no page limits for the proposal, but we would ask that the proposal be tailored to our proposed streetscape project.**
3. Will the materials relevant to the project be provided by the City for review and consideration? Is the intent to only provide to the selected firm? **The specific materials and project scope will be provided to the selected firm.**
4. Can you please provide the Concept Plan prepared by City Staff. **Attached is our most current working concept plan. Once an Engineering Firm has been selected for the project, we can work together to refine the concept.**
5. What format is the Existing Survey File, Civil 3D, MicroStation, other? **Survey data will be in Civil 3D. The complete project site has not been surveyed at this time. The City would be looking for an alternate proposal from the Engineering Firm to provide additional surveying with a lidar survey drone.**
6. What is the total project funding? **The estimated project cost is approximately 3.8 million.**
7. Will additional Public Involvement be required? **Yes, City staff will be meeting with the affected business and property owners in the project area. No public meetings are planned at this time.**
8. What coordination with NCDOT has been completed? **The NCDOT is aware of the project, but no official meetings have been held with them on this specific project.**
9. What are the selection criteria and percentages? **Selection Criteria / RFQ Review Process. All respondents must show evidence of professional licensure, insurance, and non-**

discrimination certification in order to be eligible for consideration by the review committee. Additionally, a point system will guide selection processes using the following criteria:

- Experience in streetscape design and project management relevant project;
- Qualification of team members and potential sub-consultants;
- Familiarity with the locality / region;
- Location of firm's office from where the project will be performed;
- Competitiveness of the rate schedule.

10. Is the July 2024 Complete Design & Bidding Documents a firm date? **Yes**

Statements of Qualifications are due by 5 P.M. on October 26, 2023.

Proposals will be reviewed by City staff November 2023 and the selected firm will be taken to the December 4, 2023 Council meeting to request approval.

For information related to the specifics of the proposal or for additional information, please contact:

Mario Sclarandis P.E., City Engineer

msclarandis@morgantonnc.gov

828-438-5263

City of Morganton

PO Box 3448, Morganton, NC 28680

All questions related to this RFQ must be submitted in writing to the email address above by 5:00 P.M. on October 12, 2023.

The City of Morganton reserves the right to reject any and all proposals.

Ennis Flint Traffic Patterns XD crosswalks, Mast Arms and pedestrian signals typical all in intersections typical

add for public art

widen sidewalk with pavers

sidewalk connection to parking through new wall

add masonry wall at back of sidewalk to partially screen cars, possible landscaping too

add two electric charging stations

sidewalk connection to parking through new wall

add masonry wall at back of sidewalk to partially screen cars, possible landscaping too

possibles connection to adjacent property

screened dumpsters

close two curb cuts and add on street parking and tree islands with circulation between properties

widen sidewalk with pavers

50'

24'

60'

widen sidewalk with pavers

electronic kiosk

R20'

R2

R2

R2

R2

R2

Makes pedestrian crossing 14 feet shorter

