**0696 - MAINTENANCE WORKER CEMETERY AND GROUNDS**

**Primary Reason Classification Exists**

To perform a variety of semi-skilled manual tasks related to the maintenance, repair and rehabilitation of City streets, grounds, cemeteries and parks.

**Distinguishing Features of the Class**

An employee in this class performs routine semi-skilled manual labor in the maintenance, repair and upkeep of City streets, grounds, cemeteries and parks. Work is performed under general supervision and is evaluated by visual inspection of work, periodic meetings, compliance with safety procedures, and overall quantity and quality of work performed.

**Illustrative Examples of Work**

* Operates riding lawn mowers, push mowers, weed eaters and edgers to maintain lawns; uses aerators and applies grass seed, lime and fertilizer as needed; trims and prunes trees and shrubbery; plants, waters and maintains flowers, shrubs and trees in parks and uptown planters and streetscapes; sprays pesticides under the supervision of certified personnel; rakes and picks up leaves, trash and debris; mulches around trees, shrubs and flower beds; operates trucks to haul equipment, supplies and materials and to pick up plants and trees from nurseries and greenhouses; assists in making repairs to the irrigation systems such as replacing sprinkler heads, finding and repairing broken pipes and light electrical work; assists in maintaining and repairing the City’s fountains; assists in basic carpentry duties in the City’s cemeteries and grounds; cleans cemetery office and empties trash throughout City’s cemeteries and parks; operates a wide variety of hand and power tools; follows relevant safety practices and procedures for each given task.
* Performs routine maintenance and repair work on tools, machinery, equipment and vehicles.
* Uses equipment such as lawnmowers and snowblades, snow blowers and snow shovels to remove snow and ice from all municipal and uptown sidewalks and crosswalks; removes tree limbs and other debris from streets, cemeteries and grounds during times of inclement weather.
* Assists with special events and festivals; digs fire pits, removes trash, assists with clean up and provides water for vendors through a series of hoses.
* Assists other departments as needed.
* Performs related tasks as required

**Knowledge, Skills, and Abilities**

* Knowledge of materials and methods used in lawncare and landscaping.
* Knowledge of basic equipment and vehicle maintenance and repair.
* Knowledge of basic carpentry and plumbing practices.
* Knowledge of the concepts and philosophy of teamwork.
* Knowledge of hazards and applicable safety precautions associated with assigned area of works.
* Ability to perform daily tasks needed to maintain City grounds.
* Ability to schedule maintenance and perform simple repairs.
* Ability to perform basic carpentry and plumbing.
* Ability to work effectively as a team and to understand and follow oral and written instructions.
* Skilled in lawn maintenance and small engine operation.
* Skilled in maintenance and repair of tools and equipment.
* Skilled in basic carpentry and plumbing.
* Ability to follow instructions; ability to establish and maintain effective working relationships with associates.

**Physical Requirements**

Work in this class is defined as heavy work requiring physical exertion of in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of frequently, and/or up to 20 pounds of force constantly to move objects. Employee has to perform physical activities such as climbing, balancing, stooping, kneeling, crouching, reaching, walking, standing, pushing, pulling, lifting, grasping, feeling talking, and hearing. Employee must have the visual acuity to visually inspect small defects or parts, operation or inspection of machines and earth moving equipment, use measurement devices, and to determine the neatness and accuracy of work assigned. Employee must have the stamina to work for extended periods some of which in emergency situations.

**Working Conditions**

Work is performed primarily in outside environmental conditions including extreme heat and cold with snow and ice. Employee is subject to noise which may cause the employee to shout in order to be heard above the ambient noise level. Employee is subject to vibration, such as exposure to oscillating movements of the extremities or whole body and is also subject to workplace hazards including proximity to moving mechanical parts or exposure to chemicals, oils, fuels, and potential for blood borne pathogens in raw untreated sewage. Employee is subject to atmospheric conditions due to exposure to fumes, odors, dusts and oils. May work in close quarters, crawl spaces, shafts, man holes, small areas of water lines, and other areas which could cause claustrophobia.

**Education**

Graduation from high school or GED equivalency

**Experience**

Six (6) months - One (1) years’ experience in general maintenance of grounds, facilities and landscaping

**Special Requirement**

Valid North Carolina driver’s license

**FLSA Status**: Non-Exempt

**Disclaimer**

This classification specification has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to perform the job. The City of Morganton reserves the right to assign or otherwise modify the duties assigned to this classification.

April 2017